



**COMMITTEE ON GOVERNANCE, GOVERNMENT
RELATIONS AND INTERNAL AFFAIRS**

Meeting Minutes

Telephone Conference Call

November 30, 2018

202 Tigert Hall, University of Florida, Gainesville, FL

Time Convened: 10:03 a.m.

Time Adjourned: 10:59 a.m.

Committee and Board members present:

Rahul Patel (Committee Chair), James W. Heavener, Morteza Hosseini (Board Chair), Leonard H. Johnson, Daniel T. O’Keefe, Jason J. Rosenberg, Anita G. Zucker

Others present:

Winfred Phillips, Executive Chief of Staff; Amy Hass, Vice President and General Counsel; Mark Kaplan, Vice President for Government and Community Relations, and other members of the University community.

1.0 Roll Call Verification

Vice President and General Counsel Hass conducted a roll call of all Committee and Board members present. Committee member Thomas G. Kuntz (Board Vice-Chair) was unable to attend.

2.0 Call to Order and Welcome

Committee Chair Patel welcomed all to the Committee and reminded the Committee that there will be no actions taken and that the purpose of the conference call was informational only and to discuss the upcoming Committee’s agenda for December 6, 2018.

3.0 Review Agenda for December 6, 2018 Meeting

Enhanced Governance Standards

Committee Chair Patel explained that since September 2018, DSOs, staff, and interested parties were contacted to have a meeting regarding the Enhanced Governance Standards. Based on the feedback, there are some modifications to be incorporated into the Enhanced Governance Standards.

Committee Chair Patel added that this will be used for all capital projects greater than \$30 million or one that has high visibility such as the President’s house. Board Chair Hosseini added that he agreed, and a letter should be done to confirm that it went through the process. Board Chair Hosseini asked that Vice President and General Counsel Hass to compile the language. Committee Chair Patel suggested that it should incorporate a catch all language.

Board Chair Hosseini thanked Trustee Patel, Vice President and General Counsel Hass, and the team for doing an outstanding job on the Enhanced Governance Standards. Committee Chair Patel also thanked Senior Vice President and COO Lane and his team for putting together a protocol that outlines how internal investigations are handled that will come to the committee and the full board for approval.

There is clarification in the language threshold for goods and services of \$10 million or more. Related projects should be aggregated for approval i.e., two separate contracts but for the same projects.

Committee Chair Patel noted after the board retreat feedback was received about Shands in particular about the standards. The Shands Board is comfortable with the guidelines as presented with one edit regarding legal claims settlements otherwise covered by the Board of Governors Self-Insurance program.

Executive Session

Committee Chair Patel noted that the Executive Session will be the opportunity to ask questions about the ratification. Committee Chair Patel advised that the session will discuss faculty/staff union merit bonuses.

DSO Board Appointments

Vice President and General Counsel Hass provided a review of the direct support organization board appointments. Appointments considered included Citrus Research Development Foundation Board Dr. Patricia Ouimet and Dr. Thomas Obreza as well as Joby Sherrod, Tom Kirschner, and Aaron Troyer for the Southwest Florida & Education Center Foundation Board.

Legislative Update

Committee Chair Patel asked Vice President Kaplan to provide the Committee with the Legislative updates. The Legislative updates highlights included: our biggest priorities, leadership priorities and external policy drivers, budget context and term limits. Board Chair Hosseini noted this will be a year like no other in the legislature. We need to show the legislature UF is different and what Top 5 means to the State of Florida. Board Chair Hosseini added that each trustee can really add a lot to this process. If there are any legislators that work for UF Affiliates, we need to know who they are. Vice President Kaplan also noted the transition team names would be released next week.

4.0 New Business

None.

5.0 Adjournment

There being no further discussion, the meeting adjourned at 10:59 a.m.

APPROVED AT THE BOARD OF TRUSTEES MEETING ON MARCH 29, 2019.